



## QUICK FACTS – Answers to the Most Asked Questions

### Show Name:

Mid-Atlantic Hardscaping Trade Show™ (MAHTS®)

### Show Location:

Atlantic City Convention Center  
Exhibit Hall D / Flex Hall  
Atlantic City, NJ

### Show Colors:

Pipe and Drape: Blue and Silver  
Aisle Carpet: Tuxedo

### Booth Package

The standard booth package includes:

- Uniform booth background and dividers consisting of an 8' high curtain backdrop and 33" high matching dividers and aluminum uprights. Drape colors will be blue and silver
- ID Sign listing the company name and booth number
- Daily cleaning of aisles and common areas
- Company listing on MAHTS.com

### Exhibitor Move-In:

Monday, December 4, 2023	10:00 am – 6:00 pm
Tuesday, December 5, 2023	8:00 am – 4:00 pm

### Trade Show Dates:

Wednesday, December 6, 2023	8:00 am – 6:00 pm
Thursday, December 7, 2023	8:00 am – 4:00 pm

### Exhibitor Move-Out:

Thursday, December 7, 2023	4:30 pm – 10:00 pm
Friday, December 8, 2023	8:00 am – 12:00 pm

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### **Exhibitor Personnel Registration:**

Exhibitors with registration badges will be permitted access to the Exhibit Hall. Exhibitors receive two free registrations per 10 x 10 booth space. Additional registrations are available at a fee of \$50 per person.

### **CARS (POV'S PRIVATELY OWNED VEHICLES)**

To provide the exhibitor with a "user friendly" atmosphere, the Center has set up a program for POV's. The vehicles owned by the exhibitor may be as large as a panel van. The exhibitor may park on the loading dock in a designated area, provided by the show contractor. Then may carry their freight to and from their booth within a time allotment of 20 minutes. Unauthorized vehicles parked on loading dock for longer than the 20-minute period or in a fire lane will be towed at the owner/s expense. The purpose of a time limit is to allow for all exhibitors to have the same opportunity to unload/reload in conjunction with your show contractor performing their normal business practices. The exhibitors also can park and carry their material from the parking garage provided they use equipment no larger than a two-wheel luggage carrier.

### **DIRECTIONS TO LOADING DOCKS**

All trucks bound for the Atlantic City Convention Center (ACCC), MUST access the city via the Atlantic City Expressway. At the end of the Atlantic City Convention Center follow the expressway to the right and take the Atlantic City Connector. Take the first exit market Convention Center/Bacharach Boulevard and Loading Dock access will be to the right. Trucks may not park the last 100 feet on Bacharach Boulevard before the Expressway on/off ramp.

### **ELECTRICITY**

Electrical service is provided exclusively through the Atlantic City Convention Center's Utility Services Department. **Electricity is not included in your booth package.** The main exhibit hall provides electric services in floor boxes located on 30'x30' centers. All electrical equipment must meet applicable National Electrical Codes requirements. Electrical fixtures and fittings must be UL listed and so marked.

An *Electrical Service Order Form* is included in the Exhibitor Service Kit. Please take the time to review this form as there is detailed information regarding the

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electrical labor, outlet location & distribution and the ACC Electrical Jurisdiction.  
Note the advance rate deadline date of November 17, 2023. Orders submitted after November 17 will be charged the Regular Rate. Telephone to the Electrical Service Department at the Atlantic City Convention Center: 609.449.2291.

Online ordering link for Electric –

[Online Exhibitor Ordering | Meet AC Atlantic City Convention & Group Sales](#)

Whenever possible, include a diagram of your booth with your electrical order form, identifying the location where the power source is needed.

Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

### **EXHIBITOR RIGHTS**

The Atlantic City Convention Center has set up a variety of exhibitor rights to create a very user-friendly atmosphere. Full-time exhibitor personnel have the right to perform the following work:

1. Unload and reload your own vehicle at the loading dock in an area specified by the Service Contractor/Show Management for the unloading of privately owned vehicles (POV's) provided:
  - a. You utilize the space designated by the Service Contractor/Show Management for self-unloading.
  - b. You provide your own dollies or hand trucks.
  - c. You utilize no motorized lift equipment, flatbeds, or “convertible carts” such as the two-wheel carts that convert into “flatbed carts”.
  - d. The vehicle is no larger than a panel van.
2. Hand carry exhibit material through the garage entrance into the facility, provided:
  - a. You do not utilize material handling equipment other than personal luggage carriers.
3. Set up and dismantle your own display, provided:
  - a. You use only full-time exhibitor employees with proper credentials in 10'x10', 10'x20' booths and 20'x20' island booths.
4. Custom fit skirting for tables may be installed by exhibitor.

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5. Set up and handle your own product; including but limited to the installation, interconnection, calibration, and operation of equipment within an in-line 10'x10' or 10'x20' booth.
6. However, on specialty products, an exhibitor may be permitted to assist the union labor.
7. Union labor will operate all power tools.
8. Bring in, set-up and dismantle personal computer equipment within an in-line 10'x10' or 10'x20' booth. Can set max of (1) computer per 10'x10' or (2) per 10'x20' booth.
9. Registration areas and Meeting rooms: Installation of all computers whether personally owned or rented, laptops or desktops fall under the Jurisdiction of Electrical Union for these larger spaces.

### **EXHIBITOR SERVICE MANUAL**

Go to <https://mahts.com/for-exhibitors/> . Select Step 3: Exhibitor Services. You will see a drop-down list of options. The Exhibitor Service Manual is the second option.

### **FUEL OPERATED VEHICLE / EQUIPMENT DISPLAY**

By order of the Fire Marshall, any vehicle brought into the exhibit area for display will comply with the following:

- Fuel tank must be between 1/8 and 1/4 full. Larger vehicles such as a semi or trash truck, etc. should be no more than 1/8 full.
- Fuel tanks must have locking caps.
- The battery must be disconnected at both leads
- Vehicles may not impede, obstruct, or hinder ingress to or egress from the Center and/or the premises.
- Drip pan placed under vehicle
- The vehicle may not be operational during show hours.
- Exhibitor must provide show management a set of keys to each vehicle along with a cell phone # of a person to contact in case of a building emergency. Keys will be logged in by Show Management. Keys will be returned at approximately 4:30 pm on Thursday, December 7th or once the carpet has been removed from the aisles and loading dock doors opened for removal of equipment.

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