

# ATLANTIC CITY

## CONVENTION CENTER

### *EXHIBITOR RIGHTS*

The Atlantic City Convention Center has set up a variety of exhibitor rights to create a very user-friendly atmosphere. Full-time exhibitor personnel have the right to perform the following work:

1. Unload and reload their own vehicle at the loading dock in an area specified by the Service Contractor/Show Management for the unloading of privately owned vehicles (POV's) provided:
  - a. They utilize the space designated by the Service Contractor/Show Management for self-unloading.
  - b. They provide their own dollies or hand trucks.
  - c. They utilize no motorized lift equipment, flatbeds, or "convertible carts" such as the two wheel carts that convert into "flatbed carts".
  - d. The vehicle is no larger than a panel van.
2. Hand carry exhibit material through the garage entrance into the facility, provided:
  - a. They do not utilize material handling equipment other than personal luggage carriers.
3. Set up and dismantle their own display, provided:
  - a. They use only full-time exhibitor employees with proper credentials in 10'x10', 10'x20' booths and 20'x20' island booths.
4. Custom fit skirting for tables may be installed by exhibitor.
5. Set up and handle their own product; including but limited to the installation, interconnection, calibration, and operation of equipment within an in-line 10'x10' or 10'x20' booth.
6. However, on specialty products, an exhibitor may be permitted to assist the union labor.
7. Union labor will operate all power tools. Some examples would be finished flooring on a floor covering show, and furniture on a furniture show. Show Management shall make these arrangements with the union in advance of the show.
8. Bring in, set-up and dismantle personal computer equipment within an in-line 10'x10' or 10'x20' booth. Can set max of (1) computer per 10'x10' or (2) per 10'x20' booth.
9. Registration areas and Meeting rooms: Installation of all computers whether personally owned or rented, laptops or desktops fall under the Jurisdiction of Electrical Union for these larger spaces.