

[BACK](#)

# General Exposition Services

THE TRADE SHOW SERVICE CONTRACTORS

205 Windsor Road . Limerick Business Center  
Pottstown, PA 19464

Phone: 610-495-8866 . Fax: 610-495-8870

Email: [info@generalexposition.com](mailto:info@generalexposition.com)

## Quick Facts

### Mid-Atlantic Hardscaping Trade Show

Lancaster County Convention Center

January 18-19, 2012

#### Exhibitor Move-In Hours:

January 17, 2012 from 12:00PM to 4:00PM.

All exhibits must be completely installed by: 4:00PM on January 17, 2012.

#### Show Hours:

January 18, 2012 from 8:00AM to 6:00PM

January 19, 2012 from 8:00AM to 3:00PM

#### Exhibitor Move-Out Hours:

January 19, 2012 from 3:00PM to 8:00PM.

All equipment & exhibit materials must be completely removed from the show floor by: 8:00PM on January 19, 2012.

Note: All Carriers must check in at the dock or service desk two hours prior to FLOOR closing time or freight will be shipped C.O.D. via YRC or UPS.

#### Shipping Information

Please Note: A 2% fuel surcharge will be added to all services rendered due to the rise in fuel costs impacting the trade show industry.

Please Note: There will be no freight surcharges for the Mid-Atlantic Hardscaping Trade Show.

#### Advance Warehouse Shipping Address:

Name of Exhibiting Company  
Your Booth Number  
Mid-Atlantic Hardscaping Trade Show  
General Exposition Services  
205 Windsor Road  
Limerick Business Center  
Pottstown, PA 19464

Advance Warehouse Discount Deadline: Tuesday, January 10, 2012

Last Date to Arrive at Warehouse Address: Monday, January 16, 2012

Warehouse receiving hours: Monday - Friday 8:30 AM - 11:45 AM and 12:30 PM - 4:30 PM

#### Direct Show Site Shipping Address:

Name of Exhibiting Company  
Your Booth Number  
Mid-Atlantic Hardscaping Trade Show  
Lancaster County Convention Center  
C/O General Exposition Services  
Penn Square Center  
8 North Queen Street  
Lancaster, PA 17607

Direct Show Site Delivery Hours: Tuesday, January 17, 2012

**No Freight will be accepted in advance at show site.**

**Show Colors:**

Back Drape: Blue/Gold/Red

Side Drape: Blue

Carpet: Black Booth Carpet

The Show floor is: Blue Matrix Aisle Carpeted

If you desire carpeting of another color, please indicate this on the Carpet Order Form.

**Booth Equipment:**

Each booth is supplied with 8 foot high back drape and 3 foot high side drape along with an ID Sign containing Company name and Booth number. All booths will be 10 feet deep and 10 feet wide.

DO NOT pin or staple any materials to the drape. Special background will be needed for any display materials that exceed 25 lbs in total weight. Arrangements for this type of display should be made in advance and brought to the exhibit hall ready for assembly. Installations are subject to approval of show management.

**Display Furniture:**

1-6' black skirted table, 2 chairs, and a wastebasket are provided with your booth space. Additional furnishing items can be rented by completing the Furniture Order Form.

Advance Discount Deadline Date: Tuesday, January 10, 2012

**Payment and Charge Authorization Form must be completed for every order. Credit Card Authorization MUST accompany ALL orders. To qualify for Advance Discount Prices, FULL payment including 6 % Tax MUST be included with your order.**

**Electrical Service:**

There is no electricity provided with your booth space. If you would like to order electricity, please complete the Lancaster County Convention Center Electric and Internet Form and fax it DIRECTLY to the Lancaster County Convention Center.

**Telephone/Internet Services:**

There is no telephone or internet provided with your booth space. If you would like to order telephone or internet, please complete the Lancaster County Convention Center Electric and Internet Form and fax it DIRECTLY to the Lancaster County Convention Center.

*Electrical Plumbing and Telephone/Internet orders should be made, with payment, directly to Show location.*

**Service Desk:** An exhibitor's service desk will be located in the exhibit hall to service the needs of exhibitors.

**Please refer to the Form List provided in the online service kit for additional services offered.**

**Assistance:** If you have any questions or need assistance, please contact General Exposition Services at:

Phone: (610) 495-8866 Fax: (610) 495-8870

Email: [info@generalexposition.com](mailto:info@generalexposition.com)